



# EPHRAIM MOGALE LOCAL MUNICIPALITY

Ephraim Mogale Local Municipality invites suitably qualified applicants to apply for the under-mentioned post. Ephraim Mogale Local Municipality is committed to employment practices as enshrined in the Employment Equity Act. People living with disabilities, Coloureds, Indians and women are encouraged to apply.

**Department: Office of the Municipal Manager**

## **Municipal Manager**

**Total remuneration package: R885 394-R994 824-R1 104 225 per annum**

**(5-year fixed-term employment contract with the signing of performance contract and disclosure of financial interest in terms of the Municipal Systems Act, 32 of 2000 as amended by Act 7 of 2011. The remuneration package is in terms of Regulation Gazette dated 4 July 2016)**

**Requirements:** • A Bachelor's degree in Public Administration/Political Science/Social Science/Law or equivalent qualification • A minimum of 5 years' relevant experience at Senior Management level • Proven successful institutional transformation within the public or private sector • Advanced knowledge and understanding of relevant policy and legislation • Advanced understanding of institutional governance systems and performance management • Advanced understanding of council operations and delegation of powers • Knowledge and understanding of the municipal environment will be added advantage • Effective knowledge and understanding of municipal policies and local government legislation • Knowledge of Good Governance • Knowledge of audit, risk management, budget and financial management • Strong leadership and people management skills • The proven ability to communicate and negotiate at all levels of government • Service delivery innovation and strategic capabilities • Computer literacy (MS Word and Excel) • A valid driver's licence.

**Key performance areas:** Reporting to the Mayor, the successful candidate will: • Undertake strategic leadership and management: Provide and direct a vision of the institution and display on others to deliver on strategic institutional mandate • Formulate and influence short-, medium and long-term service delivery plans to deliver on municipal strategies and goals • Perform strategic financial management: Guide Management on effective financial management policies and procedures, as well as foresee revenue, expenditure and asset impact on the Municipality's financial position and operational financial management performance • Manage the budget and implementation process of the Municipality • Manage ethics and values in the Municipality • Support and implement good governance within the Municipality • Understand the risk management system and guide Management on the risks the Municipality may face • Support and contribute to the formulation of policies and by-laws by the Municipal Council.

Ephraim Mogale Local Municipality reserves the right to fill or not to fill this position.

**Please forward your duly completed application form for Senior Management posts (which can be obtained on the municipal website at [www.ephraimmogalelm.gov.za](http://www.ephraimmogalelm.gov.za) and from any municipality in South Africa), accompanied by a CV, certified copies of required documents, qualifications, Identity Document and driver's licence, to the Municipal Manager, Ephraim Mogale Local Municipality, PO Box 111, Marble Hall 0450. Faxed and e-mailed applications will not be accepted. More information can be obtained from (013) 261-8400/8425/8431 during office hours.**

**Closing date:** 27 January 2017 at 12:00.

**NB:** Fraudulent qualifications or documentation, including driver's licence, will immediately disqualify any applicant. A candidate who canvasses any Councillor or Municipal Officials for preference will be immediately disqualified from the selection process and/or from appointment. Reference checks, security clearance or vetting will be conducted on the shortlisted candidates.

Should applicants not hear from this Municipality within 3 months, they should accept that their applications were unsuccessful as there will be no further correspondence.

**MM Mathebela - Municipal Manager**